



UNIVERSITY OF TASMANIA
Faculty of Education

Honours Student Application for Support

Instructions to Applicants

The purpose of this scheme is to assist research Honours students in the Faculty of Education's Honours programs (i.e., BAVE, BEd, BEd (In Service), BHM, BTeach) to undertake research work, specifically data collection, towards completing the honours dissertation. **Please note this scheme is only available to students who are enrolled in an honours degree program.**

Funds are available to support research-related activities directly associated with the completion of the dissertation by meeting approved costs associated with their research study (eg, postage, printing). Funds are not available for the purchase of computer hardware.

A hard copy of the completed application form must be signed by the student's Supervisor and submitted to the relevant Honours Program Coordinator.

Applicant Details

Name	
ID number	
Email Address	
Postal Address	
Telephone Number/s	
Name of Supervisor	
Supervisor's Email Address	
Supervisor's Telephone Number	

Bank Details

Account Name	
BSB (<i>Must be 6 digits</i>)	
Account Number (<i>Max 9 digits</i>)	

In which honours degree programme are you enrolled?
(please tick whichever applies)

BAVE BEd BEd (In-Service) BHM B Teach

Are you a full time or part time candidate?

Full-time Part-time

In what month and year did you commence the honours program?

What is the submission date for your dissertation?
(please give day, month and year)

Section 1. Funds Requested

Please tick the appropriate expense, describe the nature of each expense and note the total cost of each item of expenditure.

Nature of Expense	Brief Description	Cost
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<input type="checkbox"/> Travel Costs (associated with data collection only)		
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<input type="checkbox"/> Printing		
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<input type="checkbox"/> Postage		
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<input type="checkbox"/> Photocopying		
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<input type="checkbox"/> Computer Software		
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<input type="checkbox"/> Dial in access		
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<input type="checkbox"/> Research Training Course ?		
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<input type="checkbox"/> Thesis Binding	Soft binding and printing (3 copies for examination)	
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(Note: The Faculty pays for a final hardbound copy which is then kept in the Faculty. Other hardbound copies are at the student's own expense.)

<input type="checkbox"/> Other		
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Section 2. Certification by Applicant

I certify that the above details are true and correct and agree to supply the Faculty with receipts or required documentation to arrange payment.

Name

Date

Section 3. Certification by Supervisor

I deem the above research related expenses as appropriate for assisting the candidate to complete the honours data collection/dissertation requirements.

Name

Date

1. Certification by Honours Program Coordinator

- I agree to fund expenditure as described in Section 1 of this application subject to the conditions agreed to by the applicant in section 2 of this application.
- I agree to fund expenditure to the value of \$_____ subject to the conditions agreed to by the applicant in section 2 of this application.
- The application cannot be approved as:
 - The applicant has exceeded their funds allocation
 - Items of expenditure are not directly related to honours research/data collection
 - _____

Signature of
Honours Program Coordinator

Name (please print)

Date

Applicants will be advised of the decision made on this application